

# 8.5" x 11" Booklet

## 32 pages and under

**TEMPLATE SIZE 8.75" x 11.25" to allow for bleed**

**IMPORTANT** - Open or import template at 300dpi.

If your document has artwork that prints to the edge you **MUST** extend artwork to the **OUTER** edge of the bleed area (PINK) 1/8" beyond the actual trim size (black dashed line).

Keep all text 1/8" inside the trim area, a shaded blue clear area is marked for your convenience.

Do not forget to **DELETE THIS LAYER** prior to printing your file. PGprint.com is not responsible for reprinting your job if you forget to remove this layer.

TRIM LINE  
finished size of document